

# BEAUFORT HIGH SCHOOL REOPENING PLAN 2020-2021



## A Message from BCSD Superintendent Dr. Frank Rodriguez



*The Beaufort County School District's reopening plan for the 2020-21 academic year is focused on providing the very best and most appropriate learning models for our 22,000 students. Its development took into account the latest available COVID-19 data from national, state and county sources. In addition, guidance was reviewed from a variety of organizations, including the federal Centers for Disease Control (CDC) and the South Carolina Department of Health and Environmental Control (DHEC).*

*Face-to-face learning is vitally important for students' academic and social growth. At the same time, the dangers and disruptions caused by the current global pandemic demand a delicate balancing act. While in-person learning in school buildings is the ideal situation, the district's No. 1 priority will always be to protect the health and safety of students, classroom teachers and school staff. We will do our best to honor the preferences of parents whenever and wherever we can do that, so long as safety is not compromised.*

*The proposed learning models in this plan are reasonable and practical models the district can introduce given its financial resources and staffing levels. The district will continue to monitor COVID-19 data and remain flexible. To avoid disrupting children's learning, we will be prepared to adapt and adjust if conditions change or parent preferences shift. I am incredibly appreciative and thankful for the leadership demonstrated by our teachers, principals and school staff. I am equally grateful for the engagement and patience demonstrated by our parents and the guidance provided by our Board of Education. I could not be more proud of the teams who worked under the most challenging of circumstances to develop effective learning options for our school system and community.*

## Beaufort High School Principal's Message



On behalf of the Beaufort High School Faculty and Staff, we hope this message finds you and your families safe and well. We miss our BHS community of students, families, faculty and staff being together in our building. We look forward to the times when we can safely reconnect with each other in our traditional setting. At this time, our students who have registered for the traditional learning environment will return to school remotely until we receive notification from BCSD to reopen our building.

When we can reconnect, we will be reopening under the safest conditions for our entire Beaufort High School Community. We look forward to engaging with each of you, creating a promising future together.

We are Eagle Strong! So even in the worst of times, Eagles SOAR in academic achievement, leadership and public service. We will be engaged in current initiatives and we will find new opportunities to soar while we continue to stay safe and well.

Therefore, our operational and logistical plans are quite different this year. While we all realize that this isn't the school opening we had all hoped for, we would like to take this opportunity to welcome you back to Beaufort High School.

Yours in Academic Excellence,  
Charity Summers  
GO EAGLES!

## Overview

Beaufort High School in collaboration with Beaufort County School District has been working to reopen schools with the input of parents, teachers, public health officials and state agencies. As COVID-19 continues to change our collective landscape, we will strive to provide the best possible programs for each of our students. We have worked to develop instructional plans and options to improve student academic performance. Under the leadership of BCSD, our school plans are subject to change as health-related guidance is updated. The health and safety of our students, staff and families is our No. 1 priority.

## **Assurances**

The situation with COVID-19 changes rapidly and may do so for the foreseeable future. That means we cannot fully predict how the virus will affect our community in six months or even six weeks. We have developed a comprehensive reopening plan that allows parents to choose either a face-to-face or virtual option for their children.

As the 2020-2021 school year resumes, BCSD parents and employees can be assured that:

- The health, safety and well-being of our students, employees and community stakeholders will be at the center of all decisions.
- Guidance from the health experts at the South Carolina Department of Health and Environmental Control (DHEC) will be followed.
- Facts and data will inform all decisions.
- The opinions and concerns of parents, employees and stakeholder groups will guide our process.

## **We Believe...**

All stakeholders are entitled to a caring, safe atmosphere while at Beaufort High School.

All students are entitled to equal access to a quality education.

A student's education is most effectively accomplished through collaboration between the school, home and community at-large.

## **School Mission Statement**

The mission of Beaufort High School is to provide a safe, challenging and engaging environment in which all stakeholders can develop and practice the critical thinking, decision-making, and leadership skills necessary to become productive and responsible members of a global community.

## **Registration**

Students can request traditional instruction or virtual instruction when registering for the 2020-2021 academic year. However, if families choose the traditional option, there is still the possibility of transitioning to the virtual model as COVID-19 infection metrics change. Whether you choose traditional or virtual for your child, it is recommended that you commit to this option for at least one semester so your child can experience a consistent learning environment. Changing from one format to another does require an application and approval by the School Principal. Please contact Mrs. Lana Simmons with questions regarding registration. Please contact the school counseling office with questions regarding schedules.

## **Remote Learning Student Expectations:**

1. Students are expected to report to class on time and remain in class the entire time according to the expectations of the teacher. Students should plan to login earlier than the scheduled meeting time to ensure they are not reporting late for their remote learning sessions.

2. Students must have their video visible to be admitted to class and their video must remain on throughout class.
3. Students must use their real names as they appear in PowerSchool.
4. Students must be sitting upright in a seat with no distractions around them or behind them. A wall is the best background.
5. Students must wear school appropriate attire to all classes. Items that are not permissible include but are not limited to graphic t-shirts, night clothes, lounge wear, bandannas, hair scarfs/bonnets, hats, any items that cover the eyes and any attire that is distracting or revealing.
6. Students are not permitted to be in bed or lying down during instruction.

# Beaufort High School Contact Information

**BEAUFORT HIGH SCHOOL**  
**84 Sea Island Parkway**  
**Beaufort, SC 29907**  
**(843) 322-2000 Fax: (843)322-2160**

Our normal hours of operation are Monday-Friday, from 7:45 am - 4:30 pm. We are generally not available during weekend and holiday hours. However, we do offer the availability for pre-scheduled appointments that occur outside of our normal hours of operation. If you have a need for an appointment that occurs beyond our normal hours of operation, please pre-schedule those appointments with the appropriate staff member. In cases of family emergencies, we encourage our families to contact the appropriate county services personnel; and at the most convenient time for you, please contact us so that we can assist and support you.

## ADMINISTRATION

Ms. Charity Summers, Principal	
Mr. Herbert Glaze, Dean of Students	11 <sup>th</sup> Grade Student/Parent Concerns
Ms. Carrie Chappell, Assistant Principal	9 <sup>th</sup> Grade Student/Parent Concerns
Mrs. Elandee Thompson, Assistant Principal	12 <sup>th</sup> Grade Student/Parent Concerns
Mr. Ryan Walsh, Assistant Principal	10 <sup>th</sup> Grade Student/Parent Concerns

## GENERAL SCHOOL INFORMATION TELEPHONE NUMBERS

Mrs. Marisel Amely, Main Office Receptionist	(843) 322-2000
Mrs. Stacy Wheat, Attendance Clerk	(843) 322-2154
Mrs. Lakeshia Doctor, Guidance Lead	(843) 322-2125
Ms. Melissa Lather, BHS Social Worker	(843) 322-2113
Mr. Linc Lyles, Athletic Director	(843) 322-2140
Mr. Reginald Jones, Office Manager	(843) 322-2108
Mrs. Christina Allen, Nurse	(843) 322-2114
Mr. J.J. Walker, Technology	(843) 322-2087
Mrs. Lana Simmons, Data Specialist	(843) 322-2116
Mrs. Leslie Meola, Guidance Secretary	(843) 322-2129
Mrs. Kaye McKinney, Media Specialist	(843) 322-2085
Beaufort High Fax Number	(843) 322-2160

## School Counselors:

Saige Dunlop	(843) 322-2059
Sherrie Garvin	(843) 322-2112
Giovanni Glover	(843) 322-2126
Nicoleta Langley	(843) 322-2172
Tiffany Webb	(Please Contact Front Office)

# Beaufort High School Grading at A Glance

## UNIFORM GRADING SCALE

The Uniform Grading Scale (UGS) and policy approved by the South Carolina State Board of Education governs courses that students take to earn high school diplomas in South Carolina. The UGS requires that grades be recorded numerically and outlines the calculation to be used to ascertain a student's grade point ratio. The numerical scales for each corresponding letter grade are as follows:

A = 90 - 100

B = 80 - 89

C = 70 - 79

D = 60 - 69

F = 59 and Below

## GRADE REPORTING (student's grades are based on the student's performance on assignments as determined by the teacher's grading rubric).

Grades will be reported to parents within established guidelines set forth by the Beaufort County School District. Progress reports will be submitted to the BHS data specialist on the following dates: September 25th, October 16th, December 4th, January 6th, February 23rd, March 15th, May 5<sup>th</sup> and May 25th.

Quarterly grade reports will be sent home on the following dates: November 20th, February 12th, April 23rd, and June 25th

### Quarter Grade Calculation (60/40):

The calculation of quarter grades will consist of both Summative and Formative assessments.

- Summative assessments are weighted at 60% and will consist of: Tests, Quizzes, Projects
- Formative assessments are weighted at 40% and will consist of: Practice assessments, In-class assignments, and Homework assignments

### Final Grade Calculation (to include EOC courses) :

- Non-EOC Course - Q1 = 50%, Q2 = 50%  $Q1+Q2=100\%$
- EOC Course - Q1 = 40%, Q2 = 40%, EOC = 20%  $Q1+Q2+EOC=100\%$   
(\*We are awaiting additional information from the State Department of Education regarding the administration of E.O.C. Assessments. As additional information is provided, the final grade calculation formula may be adjusted accordingly.)

Grades of a "0" will be entered for all assignments that have not been turned in, as well as for a class absence.

## Beaufort High School COVID Related Changes at A Glance

During the COVID-19 virus, we want to set forth expectations that will ensure a safe, healthy and sanitary learning environment for all. Please review the following expectations as we journey through these uncharted times.

**VISITORS:** While we welcome and encourage people to visit our school, we will be prohibiting visitors in the building. We will continue to communicate with all stake holders through Zoom meetings, emails and phone calls.

**CAR RIDER:** For the car rider system to move along at a steady and safe pace, there are certain rules that must apply:

1. Turn into the driveway. Follow the line/path and do not park to pick up or drop off your student. Please remain in your vehicle and move with the flow of the car rider line.
2. Cars will pull all the way forward, stacking cars as closely and safely as possible. Students will not exit or enter their cars until they are in the drop off/ pick up area. Parents do not need to get out of the car. Staff members will be on duty to ensure social distancing.
3. At the end of the day, students must remain in their assigned location until their name is called to come to the car rider line.

**TRANSPORTATION and TRANSPORTATION CHANGES:** All transportation changes must be sent/given to the teacher. An email or note signed by the parent should be sent to the front office receptionist regarding transportation changes no later than 12:30 pm. It is important that all transportation changes are clear and made in advance. Notice is critical to maintain and implement our physical distancing plan.

**BRINGING THINGS TO SCHOOL:** Students must refrain from bringing any item not related to instruction or items that are a distracting influence to learning. At this time, we will limit the contamination and sharing of items.

**LOCKERS:** Beaufort High School will not issue lockers to students. Students are encouraged to only bring the items to school that are essential to learning.

**HOMEWORK FOR AN ABSENCE:** Assignments will be scanned and emailed to all parents or sent through our digital platform by the teacher.

**CONFERENCES:** Teacher/parent conferences will be held using the Zoom platform or on the phone.

**LUNCHESES:** Lunches will be delivered to your student's classroom during lunch time. Students will not share their food with each other.

**HAND HYGIENE:** Wash hands with soap and water for at least 20 seconds. If there is no soap, please use hand sanitizer with an alcohol level of 60% or more.

**BATHROOM BREAKS:** To ensure physical distancing, each classroom will be given a time for students to use the bathroom.

**MASK-UP:** All students and staff members will be required to wear a mask on campus. Masks must be cloth or disposable. A mask must fit snugly and completely cover the nose and mouth. It should be free of holes or voids and must protect the wearer and others from the exchange of respiratory droplets. Masks must also be school appropriate and shall not include markings, pictures, or lettering. **Students, parents and staff members may not wear bandanas of any kind for a mask.** Bandanas are not acceptable face covering per existing dress code.

**SCHOOL UNIFORMS:** Students on the traditional schedule are expected to adhere to previously enacted BCSD and BHS school dress code and uniform policy. Students on the virtual schedule are expected to be fully clothed during all virtual learning sessions.

**MANAGEMENT OF POSSIBLE POSITIVE TEST OR CONTACT:** (The following information is based on what we currently know about COVID-19 and it is included in the event that we have a possible positive test or contact within our school.)

**SICKNESS:** If your student has a temperature, please keep him/her home for 24 hours after having a fever. If your student becomes ill at school, Nurse Allen will call you to pick up your student immediately.

**Please keep a child home for 24 hours after having a fever.**

**Students or staff with symptoms of COVID-19:**

Students and staff should be excluded from school if they have:

Any one (1) of the following:

- Fever or
- Shortness of breath or difficulty breathing or
- Loss of taste or smell: or

Any two (2) of the following:

- Sore throat and/or
- Muscle aches and/or
- Chills and/or
- New or worsening cough

**Note:** Any student with any one of these symptoms should consider not attending school regardless of meeting exclusion criteria. If these symptoms are explainable by an underlying condition (such as shortness of breath or cough for an individual with asthma) exclusion may not be necessary.

## Revised Bell Schedule

Daily Schedules for synchronous learning opportunity (virtual and traditional):

### Virtual:

Time Period	Block
8:45– 9:45am	1 <sup>st</sup> Block
9:45-10:15am	1 <sup>st</sup> Block Intervention
10:25– 11:25am	2 <sup>nd</sup> Block
11:25– 11:55am	2 <sup>nd</sup> block Intervention
12:05-12:35pm	Lunch
12:35-1:35pm	3 <sup>rd</sup> block
1:35-2:05pm	3 <sup>rd</sup> Block Intervention
2:15-3:15pm	4 <sup>th</sup> Block
3:15-3:45 pm	4 <sup>th</sup> Block Intervention

Note: Each block has “intervention” time, where teachers end formal class, but extend the time with smaller groups (ESOL, SPED, those needing extra assistance or supervised individual practice).

### Traditional:

Time Period	Block
8:45– 10:15am	1 <sup>st</sup> Block
10:25– 11:55am	2 <sup>nd</sup> Block
12:05-2:05pm	3 <sup>rd</sup> Block (lunch time built in)
2:15-3:45 pm	4 <sup>th</sup> block

Note: the 10-minute time between blocks allows for a staggered release of students to hallways. Schools may modify this time frame based on safety and numbers (not to exceed 10 minutes between and not to overlap start times for virtual classes).

## Health and Safety Protocols

Beaufort High School under the leadership of BCSD will implement enhanced health protocols for the 2020-21 school year in accordance with DHEC guidance per county-specific metrics and categories.

### *Disease Metrics and Categories for Spread from DHEC*

Two-week cumulative incidence rate: the number of new cases in the prior two weeks per 100,000 people. This metric provides the recent incidence of COVID-19 infections in a county.

Categorization (# cases/100,000 people):

- Low: 0–50
- Medium: 51 – 200
- High:  $\geq 201$

Trend in incidence rate: whether the two-week incidence rate is increasing, decreasing, or stable compared to the previous two weeks. For purposes of this assessment, consider the trends to be equivalent to

- Increasing = High
- Stable = Medium
- Decreasing = Low

Two-week percent positive rate: the percentage of individuals who tested positive out of the number of individuals tested with a molecular (swab or PCR) test in the last two weeks for each county. The metric takes into consideration the number of tests performed in the county in the prior two weeks.

Categorization:

- Low:  $\leq 5.0\%$
- Medium: 5.1 – 9.9%
- High:  $\geq 10.0\%$

### *Overall Assessment for Each County*

1. Determine the categorization for the incidence rate, the trend in incidence rate, and the percent positive rate for the county. Example: County A
  - ✕ Incidence rate = Medium ✕
  - Trend: Increasing = High
  - ✕ Percent positive rate = High
2. If the rates are all the same categorization, that is the overall assessment.
3. If the rates are not the same categorization, take the average of them. ✕ Example: County A = Moderately High

Guidelines for Treating Staff/Students with COVID-19 Symptoms or Positive Test

Beaufort High School under the leadership of Beaufort County School District will follow DHEC guidance that is based on what is currently known about COVID-19.

***Students or staff with symptoms of COVID-19***

Students and staff should be excluded from school if they have:

- Any one (1) of the following
  - ☒ Fever – or-
  - ☒ Shortness of breath or difficulty breathing -or -
  - ☒ Loss of taste or smell -or – •

Any two (2) of the following:

- ☒ Sore throat – and/or - ☒  
Muscle aches – and/or –
- ☒ Chills – and/or –
- ☒ New or worsening cough

*Note: Any child with any one of these symptoms should consider not attending school regardless of meeting exclusion criteria. If these symptoms are explainable by an underlying condition (such as shortness of breath or cough for an individual with asthma), exclusion may not be necessary.*

Beaufort High School has designated two areas to isolate students or staff with symptoms of COVID-19 that are identified during the school day. The students and staff members in need of evaluation and care will check in at the Beaufort High School Health Clinic. After evaluation by the School Nurse, the students will await pick up in the Performing Arts Center. Staff members will leave to go home.

- Students and staff will be moved safely and respectfully, in accordance with applicable privacy laws or regulations, to the isolation room for evaluation. The individual should be provided a mask if he or she is able to use one, and students should be supervised by a staff member who maintains at least six feet of distance and uses appropriate personal protective equipment (PPE) if available.
- School nurses and other healthcare providers will use Standard and Transmission Based Precautions when caring for sick people.

***Return to school***

- Direct sick staff members and children not to return until they have met the criteria for return.
- Students or staff excluded for these symptoms should not return until they have either tested negative for COVID-19 or a medical evaluation determines their symptoms were more likely due to another cause (e.g. sore throat due to strep throat). In this later case, the individual can return when he or she meets criteria for that condition.

- Students or staff who require testing for COVID-19 will require a negative PCR test or must complete the current isolation criteria for COVID-19 to return to school.
- Current isolation criteria for COVID-19:
  - ✘ Students and staff who test positive for COVID-19, and persons with symptoms of COVID-19 (see list above) who do not get tested, will isolate until:
    - Ten (10) days have passed since symptoms started - and – Three (3) days (72 hours) have passed since last fever without taking medicine to reduce fever - and –
    - Overall improvement in symptoms.
  - ✘ Those who test positive by a PCR test but do not have symptoms will be required to stay out of school until ten (10) days after the specimen was collected.
  - ✘ The criteria above should be used to determine eligibility to return to school. Negative PCR test results are not required after meeting these criteria.

### ***Testing***

A student or staff member who develops symptoms of COVID-19 but does not get tested could limit DHEC's ability to appropriately respond to new cases and ensure the health and safety of other students and staff. PCR testing (nose or throat swab) is highly recommended by DHEC and is strongly preferred over antibody testing.

- Location of testing sites is available on the DHEC [website](#).
- Location of DHEC mobile and pop-up testing [website](#).

### ***Cases in classroom***

Students or staff members who test positive could have been contagious with the virus up to 48 hours before their symptoms began. It is essential that staff ensures maximum distancing between students and other staff while in the classroom and throughout the day to limit the possibility of transmission. Encourage the use of masks among students and staff who can use them. Routinely using these precautions will help avoid the necessity to quarantine all classroom contacts of persons with COVID-19.

- Classroom contacts with a known COVID-19 case should remain together in the same cohort to the greatest extent possible. They should receive screening for fever and symptoms (see above) each morning until 14 days after last contact with the case.
- Anyone identified as a classroom contact of a case who has symptoms of COVID-19 should be sent home and will be required to be tested and cleared before returning to school.
- The classroom will be closed for cleaning and disinfection before being reoccupied.

### ***Quarantine***

Some students or staff may have been told they were a close contact to a case of COVID-19 and directed to complete a quarantine period. They will be required to stay home so they do not risk

exposing others to COVID-19. DHEC staff will inform them of the length of their quarantine period. For students, a parent's note that they have been cleared from quarantine may be used to allow return to school

- **Close Contact:** If you were told that you're a close contact of someone who recently tested positive for COVID-19, you should quarantine at home for at least 14 days and monitor for symptoms of COVID-19. Close contact is defined as being within 6 feet of someone who tested positive for COVID-19 for at least several minutes (usually about 15 minutes).
- **Household contact:** If the student or staff lives in the same household as the case and has daily close contact, they will have to quarantine for an additional fourteen (14) days after the day their household member has been cleared from their isolation period.

**Other household members in quarantine:** If the student or staff lives in the same household as someone in quarantine, they will not necessarily need to quarantine themselves unless the household member in quarantine is then determined to be a COVID-19 case. DHEC will notify those who are required to complete quarantine.

#### Guidelines for families, teachers, staff, and students

##### **Screening at Home**

- Families are recommended to take temperatures daily before going to school. Anyone with a fever of 100 F or higher should not go to a school site.
- Students and adults should also screen themselves for respiratory symptoms such as cough and shortness of breath prior to coming to school each day. Students and adults experiencing those symptoms should not attend school.

##### **Physical Distancing**

To maintain physical distance, Beaufort High School will have a different appearance. We have installed signs throughout the building to create a one-way directional flow to create a physically distanced environment. Physical distancing will help limit the spread of the virus. We will follow the strategies detailed to maintain smaller groups of students in shared spaces:

- Modify school schedules.
- Visitors, to include parents, cannot go past the front office. There will be no volunteers until further notice.
- Keep students in smaller groups.
- Serve meals in small group settings in the classroom pods and provide individually plated or boxed meals while incorporating staggered lunches.
- Space desks further apart to ensure a minimum of 6 feet distance between students.
- Stagger transition times to include class changes, restroom breaks, building entry and school dismissal.

- Beaufort High School will not host group assemblies such as assembly programs, meetings, events or dances.
- Beaufort High School has a designated sick room for students who are not feeling well to minimize contact with others until they are able to go home.

### ***Healthy and Safety Protocols***

In developing the return to in-person model of instruction we want to ensure our families, students and staff that Beaufort High School will adhere to strict health and safety protocols. Currently, these protocols include:

- Lower student-teacher ratios
- Hand sanitizer dispensers will be in all major areas of the building
- Continued physical distancing of at least 6 feet in classrooms to the extent possible, throughout the school and on school buses
- Restrooms continually cleaned and monitored to ensure sanitation and an ample supply of soap and towels for hand washing.
- Frequent cleaning and disinfecting of frequently touched surfaces, including table/ desktops, doorknobs, light switches, handles, keyboards, toilets, faucets, and sinks in accordance with Centers for Disease Control guidelines
- Students and staff will be reminded at the start of the school day to notify the teacher, or school administrator if they are not feeling well.

***Stay Home if You are Sick or Exposed to Someone with Covid-19*** • Stay home if you are not feeling well.

- Stay home if you have tested positive for COVID-19.
- Stay home if you have been exposed to someone who has tested positive for COVID-19.
- Follow the DHEC Interim COVID-19 Guidance for Schools: Management of suspect and confirmed COVID-19 cases.

### ***Isolate and Transport Those Who are Sick***

- Make sure that staff and families know that they (staff) or their children (families) should not come to school, and that they should notify school officials (e.g., the designated COVID-19 point of contact) if they (staff) or their child (families) become sick with COVID-19 symptoms, test positive for COVID-19, or become exposed to someone with COVID-19 symptoms or a confirmed or suspected case.
- Immediately separate staff and children with COVID-19 symptoms (such as fever, cough or shortness of breath) at school. Individuals who are sick should go home or to a healthcare

facility (depending on how severe their symptoms are) and follow DHEC guidance for caring for oneself and others who are sick.

- Work with school administrators, nurses and other healthcare providers to identify an isolation room or area to separate anyone who has COVID-19 symptoms or tests positive but does not have symptoms.
- Establish procedures for safely transporting anyone who is sick to their home or to a healthcare facility. If you are calling an ambulance or bringing someone to the hospital, try to call first to alert them that the person may have COVID-19.

### ***Cloth Face Coverings (Masks)***

- When on school property, personnel and students are required to wear cloth or approved disposable face coverings. If personnel or students do not have an appropriate face covering, they are not permitted to enter the building.

The exceptions are:

- ✘ Children younger than 2 years old
- ✘ Anyone who has trouble breathing or is unconscious
- ✘ Anyone who is incapacitated or otherwise unable to remove the cloth face covering without assistance

- Teach and reinforce use of cloth face coverings. Face coverings will be worn by staff and students. In certain emergency situations, when physical distancing is difficult and/or not possible it is essential to ensure all parties in close proximity of each other wear the appropriate PPE to include face coverings, accompanied by face shields or other protective barriers. Individuals should be frequently reminded not to touch their face coverings and to wash their hands frequently. Information should be provided to staff, students, and students' families on proper use, removal and washing of cloth face coverings.

- Cloth face coverings are meant to protect other people in case the wearer is unknowingly infected but does not have symptoms. Cloth face coverings are not surgical masks, respirators or other medical personal protective equipment.
- At the school site, the wearing of a cloth face covering is to be considered part of the school uniform. Continual refusal to wear a cloth face covering properly may result in school action.
- Employees are to follow Beaufort County School District Health and Safety Protocols (BCSDHSP). Non-compliance from adhering to BCSDHSP may be subject to disciplinary actions. For employees who cannot wear a cloth face covering, a face shield is acceptable.

### ***Hand Hygiene and Respiratory Etiquette***

- Teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff.

- ☒ If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used (for staff and older children who can safely use hand sanitizer).
- Encourage staff and students to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.
  - ☒ If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used (for staff and older children who can safely use hand sanitizer).
- Gloves are not recommended for use by students or staff except for those conducting duties such as cleaning, first aid, or food service.

***Additional classrooms safety practices***

- Classrooms will be cleaned and sanitized daily.

***Shared Objects***

- Discourage sharing of items that are difficult to clean or disinfect

***Transportation***

***Student Registration to Ride***

Before school opens, families must indicate if their children will be a bus-riders when registering so BCSD may adequately plan routes.

**Times for all routes will be posted at the beginning of the school year on the district website and at each school.**

**Morning (By Bus)**

- All bus riders will wear cloth face coverings.
- Students will not be allowed to be seated in the first seats on either side of the bus. Bus drivers are required to have assigned seating.
- Buses will be loaded from back to front. This will allow for students to maintain appropriate physical distance.
- Siblings can sit together. All other students will be seated one student per seat with space between seats.
- Schools will assist with developing seating charts for buses •  
Buses will be cleaned and sanitized between routes.
- Students are to maintain physical distance while disembarking from the bus.

**Afternoon Dismissal (By Bus)**

- It is required that students be separated by zones/routes, and school sites are to create protocols that support physical distancing.

*Students Transported by Car*

- Schools will assign staff in the Parent Drop-off/Pick-Up area to ensure students maintain a minimum of 6 feet distance and meet school dress code.

## **Traditional Learning Experience**

All students will report to school five days a week with enhanced health and safety protocols.

### ***Common Areas***

- Water fountains are closed. Students should bring their own water bottles to school.
- Common areas (main office, hallways, teacher work rooms, restrooms, some specialized classrooms) will be cleaned a minimum of three times daily.
- Restroom breaks will be scheduled by the teacher when possible.
- Physical barriers, such as plastic flexible screens, will be installed between bathroom sinks that spaced closely together or in spaces with multiple sinks. Some sinks may be disabled to avoid use.

### ***Gatherings and Field Trips***

- Pursue virtual group events, gatherings or meetings if possible, and promote physical distancing of at least 6 feet between people if events are held. Limit group size to the extent possible.
- Employ virtual activities and events in lieu of field trips, student assemblies, special performances, school-wide parent meetings and spirit nights if possible.
- Follow SCHSL guidelines for participation in sports activities in ways that minimize the risk of transmission of COVID-19 to players, families, coaches and communities.

### ***Band/Music/Chorus***

Will follow SCHSL Protocol. Band students will also sanitize/disinfect personal instruments, flags, rifles, etc. before and after using them daily.

- Students will not share instruments or equipment.
- Students will face same direction while practicing inside.
- Students will practice in large venue (auditorium) or outside when possible for physical distancing.
- Class will be divided into smaller groups and practice separately when possible.
- Students will wash hands when they have lunches or snacks in the band area.

### ***Library/Media Center***

- Books and paper are not considered a high risk for COVID-19 exposure and do not require additional disinfection.
- Physical distancing and mask guidelines will be adhered to in these larger classroom spaces.

### ***Physical Education/JROTC***

- Physical education courses will follow the SCHSL guidance.

- Equipment shared by students will be sanitized between student groups.

### ***Art***

- Students will maintain a set of basic individual art supplies.
- All materials and surfaces re-used by staff and students are sanitized before transitions.
- Physical distancing and masks guidelines will be adhered to in these larger classroom spaces.

### ***Dance***

- Space dancers six feet apart when possible.
- Only touch the bar with gloves on; sanitize between student groups.
- Wear masks at all times.
- No hand-to-hand contact.

### ***Career and Technical Education (ATC) Courses***

- Teachers will wear clear masks when providing instruction.
- Dividing screens will be provided for certain activities, such as welding.
- Students wear masks at all times.
- Wash hands before start of CTE class; hand-sanitize after each activity where students are touching common equipment.
- Follow safety protocols of job sites when conducting work-based learning assignments.
- Staff will wipe down main equipment between classes.
- Minimize sharing of tools by students; when students must share tools, sanitize after use.

### ***Athletics and Extra-curricular Activities***

- BCSD will follow the SCHSL's guidance for athletics.
- Custodial staff will spray down locker rooms weekly.
- Athletes and staff will spray down surfaces after each use with disinfectant.
- Follow all district "Enhance Clean" protocols for extracurricular activities.

## Beaufort High School Virtual Experience

Virtual Learning environments are offered to families who want a full-time virtual option. Students will have the opportunity to experience high-quality instruction in a teacher-led virtual classroom environment staffed by a Beaufort High School Teacher using a combination of teacher lead instruction and BCSD provided virtual learning resources. This instructional format will offer scheduled lessons with a teacher, flexible support in individual or small groups, a strong online course platform combined with teacher-developed lessons for core and elective classes, and participation in home school athletic and extracurricular opportunities.

**Mission:** To provide a high-quality learning experience that challenges learners and prepares them for College and Career Readiness.

**Learning Platform:** Accredited online learning courseware based on South Carolina curriculum standards will be used as a base for instructional content. Courses will be grounded in the curriculum platform and supported with standards-based teacher-designed lessons, direct instruction and relevant activities.

**Courses Offered:** core content area courses in English/language arts, mathematics, science and social studies in Honors, College Preparatory, and Foundational options. Special and exploratory courses such as PE, health, world language, technology and performing arts are part of the curriculum. A full array of Grade 9-12 academic courses, including Honors and AP levels, are provided. High School courses are NCAA-approved. Numerous electives, including fine arts and Career and Technical Education (CTE), are also provided.

**Learning Opportunities:** Virtual instruction will be based on a flexible model allowing for synchronous and asynchronous classes. We will provide fully virtual courses with online and live video instruction, tutoring, small group and independent learning opportunities.

**Schedule:** Students will receive their learning schedules from their school counselors.

**Student-Centered:** Teachers will work hard to develop relationships, maintain contact and provide access to each student. Students will complete a learning style survey and a personal profile to help staff better assess each student's needs. For example, the student (and parent) may submit a video to the teacher introducing themselves in order to build community and relationships with the instructor and class.

**Student Activities:** Parent and student engagement activities and events will be provided through virtual formats in most situations. When it is safe to resume with face-to-face interactions, we will move toward the activities and events occurring in traditional formats. Athletic events will be scheduled and aligned to SCHSL Protocols. Students will be able to participate in extracurricular activities, including sports and fine arts programs, at their home schools while enrolled virtually. Student Expectations: Students are expected to be engaged in each of their classes, which includes completing assignments and staying on schedule. Participating in online teaching sessions, online small group work and individual sessions may be required. Teachers will post a syllabus for each class or course detailing expectations each week. The platform will provide instant course data, including time on task, percentage of course complete, and grade.

**Accommodations:** Students who qualify for special education services will receive accommodations and modifications according to their individualized education plans (IEP) or 504 plans. Any necessary face-to-face accommodations will be scheduled.

**Technology:** District-issued devices are available to all enrolled students for use on or off campus. We will provide students with direct instruction on how to connect with teachers and access school assignments. Teachers will provide course syllabi to all students enrolled in the courses they teach. The course syllabi will provide instructions on accessing remote learning and virtual learning formats. Training opportunities and tutorials for students and parents to learn to navigate software will be provided. The district will maintain a Help Desk call center as well as a Web Help Desk Ticketing system to provide technical support to teachers and staff. Families are encouraged to contact their children's teachers for technical support to access classes and resolve school level technology concerns. If further assistance is needed or the teacher is unable to resolve the issue, the student may be directed to drop off their device at a central designated Technology Support Depot Center at a nearby school. Each service will be handled on a case-by-case basis. All repairs that require a device to be dropped off at a depot center will be returned, repaired or replaced at the same location in a timely manner.

BCSD is coordinating with local organizations that may be able to provide internet hotspot locations and WiFi mobile hot spots available for check-out through schools (limited quantity at each location). BCSD also works with local Internet Service Providers who provide low-cost internet programs to qualifying families. There is the additional possibility of having hotspots on buses that can travel to areas with low internet availability.

### ***Frequently Asked Questions***

#### ***Do I need high-speed internet services at home to participate in virtual?***

High-speed internet is ideal for participation in virtual learning so that students can access courseware and streamed lessons. If your family does not have high-speed internet, local internet providers have low-cost options for qualifying families. Families also may sign out a mobile

hotspot from their children's school, if available. Families may also use school parking lots to download or upload material via school WiFi.

*Do virtual students have access to the meal services provided at their home school?*

We are transitioning from a meal program funded by emergency federal dollars to our normal meal program. More details will be provided when available.

*Can a student with an IEP or 504 attend Virtually?*

Yes. Your child's IEP team or 504 team will meet to review and identify individual services and supports that will be necessary to meet your child's unique needs.

*Can I take honors, Advanced Placement or Dual Enrollment courses virtually?*

Yes. The high school course platform offers honors and Advanced Placement courses. The district will work with BCSD high school teachers, South Carolina Virtual School teachers and higher education partners to fulfill Advanced Placement and dual enrollment course requests. Dual enrollment courses will be taught by college professors at USCB and TCL and are subject to tuition costs with partner institutions.

*Can my student participate in co-curricular programs like band and chorus?*

Yes. Students will have access to Chorus, Band, ROTC and some CTE courses as scheduled.

*Can my student be in clubs and play sports?*

Yes. Students will have access to clubs and sports offered. Parents must provide transportation to and from their home schools for meetings and practices.

*Can my student graduate if they take virtual courses?*

Yes, your student can earn credits to graduate.

*Will there be a regular online class meeting schedule?*

Yes. Students will be required to meet during scheduled times with their teacher. They will participate in virtual whole class, small group and/or individual meeting opportunities. Additionally, your student's teachers may be available for some live video support.

*Do students need to attend scheduled sessions, or can they work at their own pace?*

Yes, students need to attend their scheduled classes online. There will be class and course requirements for all students. Pre-scheduled classes and support opportunities are available and can also be scheduled individually. Students may also complete work independently; however,

they must be able to maintain appropriate progress and achievement. Students will have access to coursework 24/7.

*How does a virtual student workload compare to a regular classroom?*

Every effort will be made to maintain relevant and appropriate workloads, but virtual learning requires more independent work and attention from students to balance the absence of a classroom. Students should plan to dedicate specific times for daily tasks.

*What academic support systems are in place for virtual students?*

Your student's teachers will be available via email, office hours and scheduled class or individual sessions. Your student's teachers will provide appropriate face-to-face academic support and learning opportunities through the BCSD-V program. Students will also have access to a school counselor and other members of the community who provide auxiliary services.

*Can a student who chose virtual learning transition back to traditional learning?*

Whether you choose traditional or virtual instruction for your child, it is recommended that you commit to this option for at least one semester so your child can experience a consistent learning environment.

## **Communication**

### ***Two-Way Communication Plan***

Beaufort High School under the leadership of Beaufort County School District will provide staff, students and families with timely and comprehensive information about our school reopening plan and ongoing modifications to the plan as needed. We understand you need this information to make safe decisions for your families and plan accordingly.

### ***District Communication of School Reopening***

- The official Beaufort County School District Reopening Plan will be housed on the district [website](#).
- Links to the plan will be shared via social media (Facebook and Twitter).
- BCSD 2020 School Reopening Plan will be emailed directly to parents
- Weekly Department of Health and Environmental Controls Disease Metrics for Beaufort County will be available at [www.beaufortschools.net](http://www.beaufortschools.net).

### ***Communication Expectations District***

***will:***

- Handle media requests through the Office of Communications.
- Establish procedures for notifying staff and parents of possible COVID-19 exposure conducive with HIPAA.

- ⌘ The district will not be able to confirm the identity of a student or staff member who has tested positive for COVID-19.
  - ⌘ The district will notify individuals who have been in direct contact with a person who has tested positive.
- Direct contact is defined as contact less than six feet, for more than 10 minutes, without a mask, in the previous 48 hours.

***Parent Responsibilities to Monitor Health of Student(s) and Notify the School***

Attendance is important, and we want children to be in school every day they are healthy. However, this year the greater good for school attendance is to keep children showing any symptoms of COVID-19 home until they are well. To keep all staff and classmates healthy, it is imperative that parents monitor the symptoms and temperatures of their children before sending them to school and implement the following steps:

- Take the temperature of any child demonstrating shortness of breath, loss of taste, sore throat, muscle aches, chills, new or worsening cough, or runny nose.
  - Keep your child at home one or more days to monitor symptoms. If you decide to have a COVID-19 test, notify the school nurse of the results so the school can implement the Enhanced Health and Safety Protocols in the classroom(s) where your child attended. \*All information will remain confidential between the school and family. No other families will be given the health information of your child.

***School Procedures to Notify Parents of a Positive COVID-19 Case***

- When the school becomes aware of a positive COVID-19 case, the following steps will occur:
  - School nurse will notify DHEC.
  - School administration will notify the district office.
  - School will implement Enhanced Health Procedures for elementary classrooms operating in the “Family” Model.
  - School will implement Enhanced Safety Protocols for disinfecting classrooms the individual attended.
  - School administration will send a letter to parents of children in the classroom notifying that there is a positive case.

